

MoSCoW

Once you have a list of requirements, it is time to prioritize them together with key stakeholders. Aim for a final selection of max 10 criteria. Allow for a maximum of 5-6 Must criteria and stick to 3 Should criteria. Decide on the necessity of the Could and Won't criteria. Define the scope of your current project towards solving the problem.

MUST INCLUDE

*absolutely required to
achieve our goals*

SHOULD INCLUDE

*nice to have,
but not critical*

COULD INCLUDE

*only if [x] was different/
not in our way*

WON'T INCLUDE

*not going to include in
this version*