



DUTCH COALITION FOR HUMANITARIAN INNOVATION

The Dutch Coalition for Humanitarian Innovation (DCHI) has a vacancy for a:

**Team Lead of the DCHI
(The Hague, 20 hours p/w)**

Purpose of the position

The DCHI Team Lead is responsible for the strategic direction of the Dutch Coalition for Humanitarian Innovation (DCHI), as well as for all day-to-day operations of DCHI. The DCHI has been built during the last three years, and now needs a new Lead to strengthen the coalition and to ensure that DCHI delivers visible results for its stakeholders, including quick wins.

Background

The world today is increasingly facing (humanitarian) crises, creating instability with a global impact. Political upheaval and conflict, climate change, global inequality, and lack of access to basic needs and services, require major humanitarian efforts to provide assistance and protection to the most vulnerable. Needs for humanitarian assistance continue to grow and become more complex.

The grand challenges facing the world today affect everyone, and cannot be solved by one actor alone. Businesses, local and international humanitarian organizations, government agencies at all levels, and knowledge institutes need to collaborate to achieve the desired impact on a global level. Innovation is needed to meet the changing needs, increase efficiency and effectively use available resources.

However, the current approach to innovation in the humanitarian domain is often inadequate, and fails to achieve impact at scale. Resources for research and development are lacking, innovative solutions are developed in isolation, and successes are not being shared. This results in fragmentation within the humanitarian sector and between the humanitarian organizations and businesses, knowledge institutes and others. Based on the conviction that innovation to resolve the joint challenges, has more impact if done together, the Dutch Coalition for Humanitarian Innovation (DCHI) joins the forces for innovation of humanitarian organizations, government, private sector and knowledge institutes in the Netherlands.

Responsibilities

The DCHI Team Lead is the most senior level representative of the DCHI Team, which forms part of the DCHI Organisation including the DCHI board (consisting of UNICEF Netherlands, CARE Netherlands, Red Cross Netherlands, Ministry of Foreign Affairs, Municipality of The Hague and Ministry of Defense), DCHI Team, and DCHI Focal Points (from each DCHI board organisation). The lead reports to the DCHI host organization (Netherlands Red Cross) as well as to the DCHI board, and coaches and supervises the other members of the DCHI Team (including two innovation managers, and one communication expert). Furthermore he/she is hands on engaged in almost all activities of the DCHI Team (engaging partners, starting projects, representing DCHI externally, etc.).

Core activities

(Business) development and operations of DCHI

- Based on the needs and opportunities for humanitarian innovation that arise within the Coalition and beyond, the DCHI Team Lead supports the board, through engagement of focal points, in the decision making process regarding the strategic directions of DCHI, including its financial sustainability.
- The DCHI Team Lead is overall responsible for (ongoing development of) DCHI structure, operations and staff. This includes further development of the business model and organizational model of DCHI.
- The DCHI Team Lead is the first point of contact for the DCHI board, and responsible to keep them informed through meeting notes, regular email updates etc.
- The DCHI Team Lead is responsible for general programme management of DCHI, including management of funds, budgets, contracts, reporting M&E *Partner engagement*
- The DCHI Team Lead is responsible for the engagement and relationship building with partners of the Coalition, with a focus on the representation of DCHI at the executive level. As the face of DCHI, the DCHI Team Lead proactively approaches relevant organizations, businesses, and institutions to actively engage with the Coalition.

Innovation activities

- The DCHI Team Lead provides support and guidance to the (senior) innovation managers regarding the innovation and transformation processes which they support.
- The DCHI Team Lead actively looks for opportunities for matching of partners within the ecosystem, creating new opportunities for DCHI to focus and sustain the activities of the three different building blocks (the Public Programme, the Humanitarian Innovators Network, and the Humanitarian Accelerator Programme)
- The DCHI Team Lead ensures that innovation activities are in line with the DCHI guiding principles and support the overall ambition of DCHI.

Sharing lessons learned (communication and events)

- The DCHI Team Lead has a good sense of where and how to position DCHI externally and ensures visibility of the DCHI organization both during events and through other information channels on- and offline.
- The DCHI Team Lead has demonstrated affinity with developing a Strategic Communication Plan.
- The DCHI Team Lead supports the organization of and participation in events, visits, and other moments during which current and potential partners of DCHI meet to share lessons learned, get inspired, and work together, in particular where senior level representation is desirable.
- The DCHI Team Lead provides input and guidance on communications materials (website, twitter, newsletters etc.) to the communication expert.
- The DCHI Team Lead actively helps spread the word about DCHI in his or her own relevant networks.

Profile candidate/Qualifications

- The DCHI Team Lead has at least 10 years of working experience, with at least 3 years of higher level management experience in a multi-stakeholder environment.
- The DCHI Team Lead brings a large network relevant to the further growth of the DCHI.

Skills and experience

- The DCHI Team Lead has demonstrable experience with leading positioning and supporting the growth of a young organization in a multi-stakeholder environment.
- The DCHI Team Lead has experience working within public-private partnerships and is able to understand both backgrounds, interests, and languages.
- The DCHI Team Lead has experience in leading transformation and innovation processes.
- Good command of both the Dutch & English language.
- The DCHI Team Lead has strong affinity with humanitarian action and the need to continuously improve the quality and efficiency of aid.

Personal competencies

- The DCHI Team Lead takes a pro-active approach; supporting the DCHI Board in their decision making process, based on bottom-up approaches involving focal points, and DCHI Team in their daily work, while providing strategic directions and advice where needed.
- The DCHI Team Lead is a strong communicator and networker, who is comfortable engaging with parties at all levels within the organization of the DCHI ecosystem.
- We expect the lead to coach and assist her/his colleagues to achieve more visible and concrete results. The Lead should therefore be inspiring, have experience with organizing an effective division of labor within the team, and the ability to connect people within and outside her/his team.

We offer

- A part time appointment (based on 40-hour work week) for 1 year, with the intention of extension depending on availability of funds, and performance.
- A flexible and human centred working environment in an international environment with a variety of international organizations.
- Well balanced employment conditions with space for initiative and development.

Remuneration: the salary scale level is set at scale 13 as mentioned in the CAO, depending on education level and experience (min. € 4177,- until max. € 5572,- gross per month on the basis of full time employment).

Since 2018, DCHI is located in the Hague Humanity Hub. For more information regarding DCHI, please see: www.dchi.nl. The contracts of the Dutch Coalition for Humanitarian Innovation are hosted by the International Assistance department of the Netherlands Red Cross.

Applications:

Please send your resume in English and letter of motivation with reference to “DCHI Support Office Team Lead” before February 14th, 2019 to <https://werkenbij.rodekruis.nl/nl/Vacancy/Postulate/121625>

We would like the DCHI Team Lead to start latest April 1st. For more information about the position, you can contact Suzanne Laszlo slaszlo@unicef.nl

An assessment can be part of the selection procedure.

Acquisition for this vacancy will not be appreciated